MAREEBA COMMUNITY HOUSING COMPANY LTD

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Tenants request for repairs form

Tenants are requested to complete this form for non-urgent repairs where they are unable to phone the office directly and report the matter between property inspections. This form can be posted or hand delivered to the office.

Tenant Name: _____

Address of Property: _____

Contact phone number: _____

Repair / request. Please provide detailed information:

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If this problem is urgent, please refer to your lease agreement the emergency tradesperson listed and follow the procedures.

*Tenants Signature:*_____*Date:*_____